



جامعة عجمان
AJMAN UNIVERSITY

Attendance Commitment – Office of Community Engagement

Attendance Commitment

When a volunteer signs up for an event, they bear the responsibility of confirming their attendance.

In case of cancellations or no-shows, you must notify the CSU team before the event so that another volunteer may take your place.

Volunteering for an event is a commitment, and role assignments are based on the number of confirmed volunteers. Failure to attend can lead to event cancellations due to the insufficient attendees, potentially compromising child safety when there are not enough volunteers to supervise them. Additionally, events with specific volunteer roles may suffer due to a shortage of manpower. It is vital that volunteers are present and punctual for their scheduled volunteering events.

The following will take effect on **November 1, 2023**

A “No-show” Consequence

> Unless a valid reason is provided, any cancellation request received less than 24 hours before the event will be considered as a “no-show”. The CSU team will have the authority to make a judgment on the validity of the reason.

> Any instances of “no-show” on your record, may result in your disqualification in upcoming volunteer events and from submitting nominations for awards or recognitions.

> On the third occurrence of “no-show”, your account will be suspended, resulting in a minimum of 30-day ineligibility for volunteering with us. Following this period, you must arrange a meeting with a CSU team to determine your eligibility for re-joining.

Your adherence to this commitment is vital in supporting our efforts to serve the community.